



METROPOLITAN GROUP OF SCHOOLS

Matric Re-Write and ABET Centre

Metropolitan High School

Holding no 7

White River

metroadmin@metropolitangroup.co.za

FEE STRUCTURE AND PAYMENT POLICY 2024

Fees are payable or before the 7th of each month from February.

- An R 500.00 administration fee and the he deposit is payable upon registration.
 - The NON REFUNDABLE deposit as set out (per number of subjects) is payable upon registration. Should parents get paid on the 15th (or any other date) a once off double payment in January is required to facilitate the correct balances on the account. See payment tables for correct balances. PLEASE NOTE: NO OTHER ARRANGEMENTS FOR LATE PAYMENT WILL BE MADE.
- In addition all learners are expected to bring 4 x Reams of A4 paper (1 per term) ,4 x 10 packs of toilet tissue (1 per term), 1 x pack of A4 Project Board, 1 x pack of 100 plastic pockets, 1 x pack of 10 White Board Markers and 1 x Ream of A3 paper, per year.

Matric re-write fees

Number of Subjects	Total Amount	Deposit	7 February 2024	7 March 2024	7 April 2024	7 May 2024	7 June 2024	7 July 2024
1 Subject	8 000.00	2 000.00	1 000.00	1 000.00	1 000.00	1 000.00	1 000.00	1 000.00
2 Subjects	9 500.00	2 300.00	1 200.00	1 200.00	1 200.00	1 200.00	1 200.00	1 200.00
3-4 Subjects	11 500.00	2 500.00	1 500.00	1 500.00	1 500.00	1 500.00	1 500.00	1 500.00
5+ Subjects	12 800.00	2 600.00	1 700.00	1 700.00	1 700.00	1 700.00	1 700.00	1 700.00

Hostel Fees:

Half Year R 36 300.00
Full Year R 58 300.00

Deposit: R 3 300.00 Per Month Feb – July: R 5 500.00 x 6
Deposit: R 3 300.00 Per Month Feb – Nov: R 5 500.00 x 10

→ The NON REFUNDABLE deposit is payable upon registration.

Method of Payment:

Due to safety concerns **STRICTLY NO CASH** will be received at the Centre. All Payments should be made directly into our bank account.

When making a payment please use the SURNAME AND NAME OF THE Student (as it is on the enrolment form) as reference – no nicknames or other details - please.

Account Name:	MGS Matric Re-write Centre
Bank:	First National Bank
Branch:	White River
Branch Code:	25-06-55
Account Number:	627 3829 5337

Overdue Accounts:

The centre reserves the right to exclude students from class / bar students from writing exams if their fees are in arrears.

PAYMENT TABLES

1 Subject

Date of Payment	Amount	Minimum Balance
Fees	8 000.00	8 000.00
Deposit	2 000.00	6 000.00
7-Feb-24	1 000.00	5 000.00
7-Mar-24	1 000.00	4 000.00
7-Apr-24	1 000.00	3 000.00
7-May-24	1 000.00	2 000.00
7-Jun-24	1 000.00	1 000.00
7-Jul-24	1 000.00	0.00

3-4 Subjects

Date of Payment	Amount	Minimum Balance
Fees	11 500.00	11 500.00
Deposit	2 500.00	9 000.00
7-Feb-24	1 500.00	7 500.00
7-Mar-24	1 500.00	6 000.00
7-Apr-24	1 500.00	4 500.00
7-May-24	1 500.00	3 000.00
7-Jun-24	1 500.00	1 500.00
7-Jul-24	1 500.00	0.00

Boarding (Half Year)

Date of Payment	Amount	Minimum Balance
Fees	36 300.00	36 300.00
Deposit	3 300.00	33 000.00
7-Feb-24	5 500.00	27 500.00
7-Mar-24	5 500.00	22 000.00
7-Apr-24	5 500.00	16 500.00
7-May-24	5 500.00	11 000.00
7-Jun-24	5 500.00	5 500.00
7-Jul-24	5 500.00	0.00

2 Subjects

Date of Payment	Amount	Minimum Balance
Fees	9 500.00	9 500.00
Deposit	2 300.00	7 200.00
7-Feb-24	1 200.00	6 000.00
7-Mar-24	1 200.00	4 800.00
7-Apr-24	1 200.00	3 600.00
7-May-24	1 200.00	2 400.00
7-Jun-24	1 200.00	1 200.00
7-Jul-24	1 200.00	0.00

5+ Subjects

Date of Payment	Amount	Minimum Balance
Fees	12 800.00	12 800.00
Deposit	2 600.00	10 200.00
7-Feb-24	1 700.00	8 500.00
7-Mar-24	1 700.00	6 800.00
7-Apr-24	1 700.00	5 100.00
7-May-24	1 700.00	3 400.00
7-Jun-24	1 700.00	1 700.00
7-Jul-24	1 700.00	0.00

Boarding (Full Year)

Date of Payment	Amount	Minimum Balance
Fees	58300.00	58 300.00
Deposit	3 300.00	55 000.00
7-Feb-24	5 500.00	49 500.00
7-Mar-24	5 500.00	44 000.00
7-Apr-24	5 500.00	38 500.00
7-May-24	5 500.00	33 000.00
7-Jun-24	5 500.00	27 500.00
7-Jul-24	5 500.00	22 000.00
7-Aug-24	5 500.00	16 500.00
7-Sep-24	5 500.00	11 000.00
7-Oct-24	5 500.00	5 500.00
7-Nov-24	5 500.00	0.00

Arrangements:

Arrangements regarding fees will only be made in **dire** circumstances and is in the discretion of management and subject to Head Office approval. All arrangements must be made in writing. This arrangement is only accepted and becomes binding once BOTH parties agree and Head Office approval has been obtained. Documented proof may be requested.

Once an agreement has not been honoured the fees become immediately due and payable and no further arrangements will be made.

Damage to property:

Any damage to our property may be charged on the respective student’s account. Should the person responsible for the damage not be identified, the cost will be divided between the number of students involved and the accounts debited accordingly.

Cancellation of Contract:

The Enrolment Contract is binding for the full academic year/duration of the course. Should students abscond, be expelled due to non-compliance of centre rules or excluded from class due to fee payment, the responsible person remains liable for payment of the full years’ fees. No portion of the fees may be waived or is refundable, due to any circumstance including, non-attendance due to illness physical, mental or otherwise.

Right of Admission / Full disclosure:

Right of Admission is reserved. Management reserves the right to refuse admittance and cancel the contract.

Telephonic Discussions:

Kindly note; no telephonic discussions/arrangements will be entered into regarding fees – please make an appointment with the principal/bursar to discuss any problems you may have.

Pupil Suspensions:

The centre may exclude a student when tuition fees are not paid, because the Responsible Party has breached the legal contract to pay fees. Adequate warning will be given.

Consequences of Suspension:

As the suspension of a student from the centre is not usually the fault of the student concerned, the centre has the objective of minimizing the consequences of such a suspension for the student. However, suspended students are not permitted to be on the School’s property at any time during the period of their suspension. It is the responsibility of the student to obtain lesson material and catch up on any tasks/work give in his/her absence.

Declaration:

By signing this document the person responsible for payment agrees that:-

1. He/she understand that payment of the account is his/her responsibility, notwithstanding the involvement of a third party and /or the frequency of statements received from the centre.
2. The onus of making sure that the centre has the most up to date contact details of a student/parent/guardian/responsible party and communicating with the centre is on the parent/guardian/responsible party.
3. The parent/guardian/responsible person declares that he/she has read the fee policy document, understands the content and agrees to abide by the regulations as set out.
4. The parent/guardian/responsible person agrees that the Centre will be entitled to institute any legal proceedings for the recovery of any monies owing, without additional consultation /notification. It is further agreed that the parent/guardian/responsible person will be held liable for any cost incurred by the centre by taking such action.
5. The Parent/Guardian/responsible person agree that they signed this declaration out of their own free will and waive any right to dispute / bring charges resulting from the policy against the centre, the centre Management or its delegated agents.

I (Full Name(s) and Surname) is the parent/legal guardian/person responsible for payment of

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(Full Name & Surname of student) hereby acknowledge that I have read, understood and agree to the Payment Policy as set out in the accompanying document.

.....
Signature

.....
Date

